

From: [Walters, Donn](#)
To: [Walters, Donn](#)
Subject: FW: Arkwood CIP
Date: Wednesday, May 07, 2014 12:08:00 PM

From: Ray, Lauren
Sent: Monday, May 05, 2014 9:21 AM
To: Walters, Donn
Cc: Shultz, Kim
Subject: Arkwood CIP

Thanks for the update, Donn.

Lauren Ray
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EPA Region 6 EFMC Support

From: Walters, Donn
Sent: Thursday, May 01, 2014 4:19 PM
To: Ray, Lauren
Subject: RE:

Lauren, I've been on travel but will try to look at that Arkwood Draft next week. You might check with me to see where we are with that....

Thanks.

From: Ray, Lauren
Sent: Thursday, May 01, 2014 1:06 PM
To: McKinney, Jason; Walters, Donn
Cc: Shultz, Kim
Subject: RE: Explo Services mailing list one-mile radius

Jason:

I can come by and pick those up this afternoon. You can set them out for me if you are not there when I come by.

We will remail the returns as you specified, and add "or current resident" to the mailing name in the future. Let us know if you receive any additional returns.



9645768

Thank you.

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From: McKinney, Jason
Sent: Thursday, May 01, 2014 10:01 AM
To: Ray, Lauren; Walters, Donn
Cc: Shultz, Kim
Subject: RE: Explo Services mailing list one-mile radius

Good morning Lauren,
I got back a bunch of returns from our Explo site mail out. For all future mail outs can you please put "and/or current residents". The mail outs are to notify whoever is living there. So can you reprint these ones I have and resend them for me please.

Thanks

Jason T. McKinney

Jason T. McKinney
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From: Ray, Lauren
Sent: Thursday, April 24, 2014 10:11 AM
To: McKinney, Jason; Walters, Donn
Cc: Shultz, Kim
Subject: RE: Explo Services mailing list one-mile radius

Good Morning Jason:

I have 18 extra copies of the fact sheet that I will bring to you this morning. If you need more file copies, please let me know.

Thank you.

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From: McKinney, Jason
Sent: Wednesday, April 23, 2014 9:34 AM
To: Ray, Lauren; Walters, Donn
Cc: Shultz, Kim
Subject: RE: Explo Services mailing list one-mile radius

Good Morning Lauren,
Yes Please send me some copies for my files but also for the in-house files. As for the key individuals I have got nothing back from the OSC. Give me an hour to see what I can get.
Thanks

Jason T. McKinney

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From: Ray, Lauren
Sent: Tuesday, April 22, 2014 9:32 AM
To: McKinney, Jason; Walters, Donn
Cc: Shultz, Kim
Subject: RE: Explo Services mailing list one-mile radius

Jason:

We still need the names of the key individuals that you want to include in the Explo Services mailing, if any.

In addition, do you want any extra copies of the fact sheet printed for your file?

Thank you.

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From: McKinney, Jason
Sent: Thursday, March 27, 2014 11:13 AM
To: Ray, Lauren; Walters, Donn
Cc: Shultz, Kim
Subject: RE: Explo Services mailing list one-mile radius

Ok no worries. But, we need to hold off on printing it. Management wants to let other stakeholders take a look at it before we think about sending it out. Might be a while. If we finally get the ok we can just change the date and then send it. So for now just put it on the backburner. Also, when the time comes I will get those names and addresses.
Thanks Lauren for all you help.

Jason T. McKinney

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From: Ray, Lauren
Sent: Thursday, March 27, 2014 10:37 AM
To: McKinney, Jason; Walters, Donn
Cc: Shultz, Kim
Subject: RE: Explo Services mailing list one-mile radius

Jason:

Thank you for your voicemail with the update regarding the fact sheet and the mailing list. In order

to complete the mailing list, we still need the names of key individuals to be included.

The mailing list has 739 residential plus 40 business names and addresses.

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From: Walters, Donn
Sent: Tuesday, March 25, 2014 10:57 AM
To: Ray, Lauren
Cc: McKinney, Jason
Subject: RE: Explo Services mailing list one-mile radius

So I would approve one mile or less, and the businesses.

From: Ray, Lauren
Sent: Thursday, March 20, 2014 2:42 PM
To: McKinney, Jason
Cc: Walters, Donn; Shultz, Kim; Susan Walden
Subject: RE: Explo Services mailing list one-mile radius

Jason:

I hope your son is feeling better.

We will place the order today for the residential names and addresses within the one-mile radius. The 450 number was an estimate, and we won't know the actual number until we get the data. That is for residential only; do you want to get commercial names and addresses also at this point, or stick with residential? We can always order commercial names/addresses later if you decide you want to add them.

We will also need from you a list of names of key individuals that you want to add to the mailing list (such as city/county officials/ reps, state environmental contact, etc). We can verify mailing addresses for these individuals, but we will need a list of the names from you.

We will format the fact sheet and send it to you and Donn for your review and approval.

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From: McKinney, Jason
Sent: Thursday, March 20, 2014 2:28 PM

To: Ray, Lauren
Cc: Walters, Donn; Shultz, Kim; Susan Walden
Subject: RE: Explo Services mailing list one-mile radius

Lauren,

Well since you have example can you do that for me? Thanks

Yes I talked with Donn. We are good with the 1 mile radius with about 450 addresses.

Sorry I had to take family Leave for my son this week and last. I'm sure you guys had other things to work on. I am here now and we can now get this done.

Thanks

Jason T. McKinney

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From: Ray, Lauren
Sent: Thursday, March 20, 2014 2:04 PM
To: McKinney, Jason
Cc: Walters, Donn; Shultz, Kim; Susan Walden
Subject: RE: Explo Services mailing list one-mile radius

Jason:

We recently formatted and mailed fact sheets for removal and emergency response actions, so we have examples for formatting.

Did you touch base with Donn Walters regarding his email on March 13, to limit the mailing list?

We were waiting to hear back from you before ordering the mailing list data. We can order the names within the one-mile radius, and then based on the number of addresses, we can cut the list down if EPA decides to limit the mailing list closer to the site.

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From: McKinney, Jason
Sent: Thursday, March 20, 2014 1:33 PM
To: Lauren Ray
Cc: Walters, Donn; Kim Shultz; Shultz, Kim; Susan Walden; Ray, Lauren
Subject: RE: Explo Services mailing list one-mile radius

Lauren,
Good Afternoon, sorry this has taken so long. I have been out sick with my children but I'm here now.
That radius looks good for the mail out. Let's use with that. If you have started already could you please start to collect the mailing list with that radius.
Also, could you please format this fact sheet for me and let me take a look at it before we go final. Do you need an old fact sheet for an example?
Thanks

Jason T. McKinney

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From: Lauren Ray [<mailto:LRay@toeroek.com>]
Sent: Wednesday, March 12, 2014 8:52 AM
To: McKinney, Jason
Cc: Walters, Donn; Kim Shultz; Shultz, Kim; Susan Walden; Ray, Lauren
Subject: Explo Services mailing list one-mile radius

Jason:

Attached is a map with a one-mile radius buffer drawn around the outer boundary of Camp Minden. It will pick up the towns of Doyline, pop. 818 (325 households), and Dixie Inn, pop. 273 (127 households), plus other outlying residences, which could include the outskirts of the Cities of Sibley and Minden. The population and household estimates are from the 2010 Census. So, a minimum of approx. 450 addresses for residential (plus residential outliers); plus commercial, if you want to add business addresses; plus key individuals.

I am at home today, and am sending this from my Toeroek email. Please respond to all, and I will see it at home today or tomorrow in the office.

Thank you.

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